Comments to the document ‘On auditing and assessing VTS’.

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I look at the document using the SHELL model. In every system you find:

Software = rules, regulations, policies, procedures and werkafspraken

Hardware = equipment

Environment = fairway, weather

Lifeware = people

When I look at the document with this model in mind, I have the following comments:

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|  | Page |  |
| 6 | 6, title of 4 | Assessment is not the best word, since it is also used for performance assessment for VTS operators, I prefer the term audit. |
|  | 4.1 1st bullet | Here only QMS is mentioned. Is SMS considered to be a part of QMS? Further on in the document it doesn’t seem this way. |
| 7 | 1e in under 4.2 | An has to be a. |
|  | Section 5 | I find the use of Governments and Competent Authority confusing. The VTS authority can be the competent authority? |
| 8 | Section 6, 2nd bullet | I do not understand what is meant |
|  | The text after that beginning with VTS authorities | Can’t this be replaced by a SMS policy? |
|  | In the table | The numbers will be more illustrating when the percentages are given in the same table. |
|  |  | If I apply the SHEL model on the table I mainly find E and H and other parts (S and L) are missing. |
| 10 | Section 7 3rd paragraph | I wonder if this English is correct. In line 2 after the comma it should be: ‘to assess how processes have been implemented successfully, for establishing the effectiveness of achieving any defined target levens, to provide evidence concerning reduction and/or elimination of problem area’s’. Better still:  Audits are an essential management tool to verify whether processes have been implemented succesfully and to provide evidence for the recuction and/or elimination of problem area’s. The next sentence is another guideline, in my opinion. |
|  | 7.1 last sentence | I do not understand what they are trying to say and with what purpose. The word entity is rather vague. Is a VTS centre meant. It is also used in other places in the report. |
| 11 | 7.2.1 last sentence | Shouldn’t the word ‘reasons’ suggestions? |
| 13 | Annex A | Here I suddenly find Liveare, but I miss Software (procedures). Or is 12a a procedure? |
|  | Annex A part 2 | Point .5, why exactly the pilot? Here a lot of H and L is missing. In short, I would like a bit more consistency. |